## General Practice and RACH Collaboration Action Plan

This document is intended to facilitate a practical action plan between Residential Aged Care Homes (RACH) and General Practices (GP). The purpose is to document the agreed processes that the GP and RACH will undertake to support collaborative arrangements for coordination and care delivery of residents at the RACH. Further arrangements and roles and responsibilities may be defined in an Memorandum of Understanding.

**Agreed meeting format:**

**Frequency of meetings:**

**Coordinator:**

**Representatives:**

**Plan:**

|  |  |  |  |
| --- | --- | --- | --- |
| Coordination Actions/solutions | RACH | GP/Practice | Implemented by (due date) |
| Administration |  |  |  |
| Resident readiness/access |  |  |  |
| Medication charts |  |  |  |
| GP/practice/RACH Communication |  |  |  |
| Care planning activities |  |  |  |
| After hours care arrangements |  |  |  |
| Post hospital follow up |  |  |  |
| Advance care planning |  |  |  |

**Members of the Multidisciplinary Team**

|  |  |  |
| --- | --- | --- |
| Role | Name | Responsibilities / Collaborative arrangements |
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