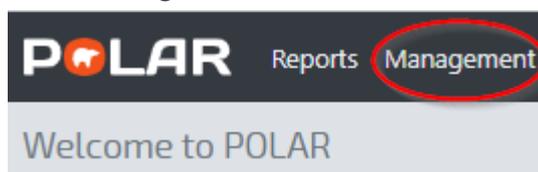


## POLAR Walkthrough – Installing Walrus

### Step 1

Open POLAR to set up new users if applicable. You will need to have ADMIN access levels set up to see the Management functions

Polarexplorer.org.au/login  
Select Management/Add User



### Step 2

Select Add New User and create the user by filling in the template fields.

 New User

**Step 3**  
To Setup the user preference select Groups and Users Then Roles Click on the Role then the Walrus Notifications and select which prompts you want for that role. This will apply

EMPHN Test BP roles setup

Roles Reports Mailed Reports **Walrus Section**

Name	Access	Name ↑
<input type="text"/>	Yes <input type="radio"/> No <input type="radio"/>	<input type="text"/>
POLAR Admin	<input checked="" type="checkbox"/>	<b>Walrus.Graphs</b> Graphs button from Walrus
Default	<input checked="" type="checkbox"/>	<b>Walrus.Mbs</b> MBS section of Walrus
Doctor	<input checked="" type="checkbox"/>	<b>Walrus.Missing</b> Missing data section of Walrus
<b>Nurse</b>	<input checked="" type="checkbox"/>	<b>Walrus.Patient</b> Patient info section of Walrus
Practice Manager	<input checked="" type="checkbox"/>	<b>Walrus.Pip</b> PIP section of Walrus
Reception	<input checked="" type="checkbox"/>	<b>Walrus.Risk</b> Risk section of Walrus

to all users  
set up as  
**that role.**  
Alternativel  
y, you can  
edit each  
user  
separately

**Step 4**  
You are  
now ready  
to install  
WALRUS  
you will  
need to do  
this on  
each  
workstatio  
n.

From the  
Welcome  
to POLAR  
page you  
will see  
Download  
Walrus link  
Run the  
installer.  
Your login  
details are  
the same  
as your  
POLAR  
login.

### Walrus for BP and MD

[Download Walrus](#)

[Walrus information](#)



#### Where to get help

**EMPHN general practice improvement & digital enablement:**  
[digitalhealth@emphn.org.au](mailto:digitalhealth@emphn.org.au).